EOL Disbursement Portal for Letters of Credit

Direct Loans and Long-term Guarantees

Credit Administration

EXIM
EXPORT-IMPORT BANK OF THE UNITED STATES
Submitting a New Letter of Credit Request

Login
- Key in User-ID and Password and click on Login

Welcome to EXIM Online
Already a user? Please sign in.
User Id: ExternalUserID
Password: ********
Login

Home Page
- Based on the logged in user privileges, various links shall be displayed
- For Letter of Credit, click on “Request a Letter of Credit Approval” link
Actions

- On the next screen, various Letter of Credit request actions shall be displayed
- Click on "Start a New Letter of Credit Request" link

All Transactions

- On the next screen, associated transactions displayed
- User to click on the transaction number to initiate a new Letter of Credit request
Submission

- User shall be navigated to the submission form screen
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button
Submission Message

- Below message shall be displayed after Successful Request Submission

Letter Of Credit Request Submission

Your letter of credit request was submitted successfully. You will receive an email acknowledgement. Thank you.
Continuing a Saved New Letter of Credit Request

Actions
- On the Actions screen, click on “Continue a Saved New Letter of Credit Request” link

Note: Letter of credit processing through EXIM Online is limited to EXIM’s guarantee and direct loan programs.

Start a New Letter of Credit Request
Continue a Saved New Letter of Credit Request
Start or Continue Letter of Credit Amendment Request

Saved Requests Search
- All saved requests shall be displayed on the next screen
- User chooses and clicks on the last saved “date and time” stamp link
Submission

- User shall be navigated to the submission form screen where last saved data displayed
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button

To submit a Letter Of Credit Request, please identify a contact and complete the below information.
If you choose not to submit the Request at this time, press "Save" so the information can be retrieved at a later point. If the Request is complete, press "Submit Request".

Transaction Number: Email ID:
Bank Name: Beneficiary Name:
LC Number: LC Expiry Date: mm/dd/yyyy
LC Amount: FC Amount:

Required Documents

There are two document upload options for each Letter of Credit: either (1) upload individual Letter of Credit documents grouped according to specific document categories to be matched to entries on the Letter of Credit or (2) upload a complete Letter of Credit Request Package.

Letter of Credit Request Package

Select Files

Comments:

3600 Characters Remaining

Save Submit Request
Submission Message

- Below message shall be displayed after Successful Request Submission

Letter Of Credit Request Submission

Your letter of credit request was submitted successfully. You will receive an email acknowledgement. Thank you.
Submitting New Letter of Credit - Amendment Request

Actions

- On the Actions screen, click on “Start or Continue Letter of Credit Amendment Request” link

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Letter of Credit Request Actions

Note: Letter of credit processing through EXIM Online is limited to EXIM's guarantee and direct loan programs.

Start a New Letter of Credit Request
Continue a Saved New Letter of Credit Request
Start or Continue Letter of Credit Amendment Request
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Amendment Transactions

- All the existing and approved Letter of Credit requests shall be displayed on the next screen
- User has to choose and clicks “Amend” link or last saved “date and time” stamp link

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Approved Letter of Credit

4 items found, displaying all items.
1

<table>
<thead>
<tr>
<th>Transaction</th>
<th>LC Number</th>
<th>LC Bank</th>
<th>LC Beneficiary</th>
<th>Amount Requested</th>
<th>Amount Approved</th>
<th>Expiry Date</th>
<th>Approve Date</th>
<th>Loan Type</th>
<th>Foreign Currency</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>R-088240-01</td>
<td></td>
<td></td>
<td>$6,615.00</td>
<td></td>
<td>03/16/2016</td>
<td>05/17/2018</td>
<td>Guaranteed EUR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>R-088240-02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amend</td>
</tr>
<tr>
<td>2</td>
<td>SG32345</td>
<td></td>
<td></td>
<td>$120.00</td>
<td>$120.00</td>
<td>06/31/2016</td>
<td>05/27/2018</td>
<td>Guaranteed EUR</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>EXIMWF10004</td>
<td></td>
<td></td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td>06/30/2016</td>
<td>03/31/2018</td>
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<tr>
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<td></td>
<td></td>
<td>$720.00</td>
<td>$820.00</td>
<td>09/01/2016</td>
<td>08/07/2018</td>
<td>Guaranteed EUR</td>
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<td></td>
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<tr>
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<td>R-088240-01</td>
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<td></td>
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<td></td>
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<td></td>
<td>Amend</td>
</tr>
<tr>
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<td>R-088240-02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Amend</td>
</tr>
</tbody>
</table>

Last Saved
2016-09-30 23:30:27Z
2016-08-30 00:00:00Z
```

Download as: CSV | Excel | XML | PDF
Items per page: 10 25 50 100
Amendment Submission Screen

- User shall be navigated to the Letter of Credit – Amendment submission form screen
- Latest Approved Letter of Credit details shall be displayed
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button
Submission Message

- Below message shall be displayed after Successful Request Submission

**Letter Of Credit Request Submission**

Your letter of credit request was submitted successfully. You will receive an email acknowledgement. Thank you.