HOW TO FILE A WORKING CAPITAL CLAIM IN EXIM ONLINE (EOL)

SEPTEMBER 2021

Lenders may login to their EXIM Online ("EOL") account at EXIM.gov by clicking on LOGIN, then EXIM Online.

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Build Version : EXO-7.48.0
Deployed Feb 11, 2021

Logged in as: [redacted] | My Profile | Change Password | Logout
Last logged on at 9:46 AM EDT on Aug 8, 2021.

Home | Customer Service

[redacted]

Business Address: [redacted]

Primary Contact: [redacted]

Act / Manage Transactions

Act

- Apply for a Letter of Interest *What's New* - Some helpful tips to submit LI applications via EXIM Online
- Apply for Insurance Policy or Medium-term Guarantee
- Act on Quote
- Apply for Issuing Bank Credit Limit (IBCL)
- Continue a Saved Application
- File a Claim
- Continue a Saved Claim

Manage

- Amend a Policy or Guarantee
- Assign Insurance Policy Proceeds
- Report Shipments
- Make A Payment
- Report Overdues
- Request a Disbursement Approval
- Request a Letter of Credit Approval
- Maintain Letters of Interest

Monitor Portfolio

My Portfolio

- Pending Applications
- Pending Claims
- Insurance In Force/Recently Expired Policies
- Insurance Policy Assignments
- Authorized + Non-Operative Guarantees
- Operative Guarantees
- Search Portfolio

Miscellaneous

- Historical Transactions
- My Company Profile
- Maintain Broker

Select File a Claim

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Policy/Guarantee Buyer/Borrower Search

Start your Claim by either selecting from the list or searching for a specific Policy/Guarantee or a Buyer/Borrower. You can use the Buyer/Borrower field to search for Issuing Banks, if applicable for the policy. If you click **"Get Results"** without entering any search criteria, all of your policies/guarantees will populate.

- File a Claim
- Search Claims

Policy/Guarantee Number
Buyer/Borrower Name: ☐ Check for fuzzy matches?
Buyer/Borrower Country: -Select Country-

Enter the Guarantee Number and or the Borrower Name and click Get Results.

Back | Get Results

Click **'File'** to begin the claim on a particular Buyer/Borrower. If Buyer/Borrower of interest is not listed, click on the **'File With New Buyer'** link below to add one. Use **'View'** to display prior claims on the Policy/Guarantee; **'Remove'** to remove a saved claim; and **'Continue a Saved Claim'** to continue submission of an already saved claim.

Click on File from the list of Guarantees provided.

200 items found, displaying 1 to 50.
[First/Prev] **1**, 2, 3, 4 [Next/Last]
Download as: CSV | Excel | XML | PDF
Items per page: 10 25 **50** 100

Policy/Guarantee Number	Type	Status	Insured/Lender Name	State	Buyer/Borrower Name	Country	Claims
060205	Working Capital			WI		UNITED STATES	View File

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[redacted]

Business Address: [redacted]

Company Contact: [redacted]

Policy Contact: [redacted]

Claim Filing - Buyer Selection

Transaction #: 060205 - Working Capital
Insured: [redacted]
Assigned RM: ZYTCER
Broker:

Buyer/Borrower: [redacted]

Click on Start Claim on Selected Buyer.

Transaction Claim History:

Begin a new claim on the above Buyer by clicking on the **'Start Claim on Selected Buyer'**. You can also **'Cancel'** and search/select a different Transaction and/or Buyer.

Cancel | Start Claim on Selected Buyer

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060205 - Working Capital

Borrower :

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Claim - Filing Instructions

Please complete this application to file a claim. Only the **"Participants"** section is enabled when you begin the application. The remaining sections are enabled after the Participant information is entered.

The Right Navigation Area can be used to easily move to specific sections of this application. Just point and click on the section you wish to access. You can **Submit** your claim only after each claim section is check-marked.

Note: A broker can complete the Claim application but only the insured or enhanced assignment assignee can actually submit it.

Apart from entering data, the system will also allow you to Upload documentation required to submit your application as well as Print a copy of the application for your records by clicking on the **"Claim Summary"** link at the top of the page.

Upon application submission, a claim number(s) will be provided allowing you to track the progress of the application. These instructions can be accessed anytime during the application process through the **"Filing Instructions"** link.

Back | Continue

Done | Application Section
- Participants
- Loan Information
- Business Structure Information
- Schedule of Notes
- Calculation of Estimated Eligible Loss
- Check List
- Documentation and Comments
- Submit

Click on Continue.

Please note EOL may pre-populate some fields based on the Loan Authorization.

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060205 - Working Capital

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Borrower :

Claim - Participants - List

The following participants are associated to the guarantee. Please review and make changes to the information, if necessary. Existing Insured, Broker and Assignee roles cannot be changed. New entities can be associated to the application by using the **"Add Participant"** button. Only one participant in the Borrower role is allowed on a claim. If claim is on a different Borrower than the one listed below, please re-start the claim and select the applicable entity.

NOTE: Changing any contact information in this section will not affect the contact information previously recorded in the guarantee documents. To officially change this information, contact your Relationship Manager to amend the guarantee.

Done	Application Section
▶	Participants
	Loan Information
	Business Structure Information
	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Name	Address	Contact	Roles	Action
			Applicant, Lender, Claimant	Update
			Borrower, Supplier	Update
			Guarantor	Update

Back | Add Participant | Save and Continue

Click on Update if there is missing or incorrect information.

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If any of the listed participants needs to be updated, click on Update, and make any necessary changes. When complete, click on Save and Continue.

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Logged in as: | My Profile | Change Password | Logout

Last logged on at 11:16 AM EDT on Sep 3, 2021.

Build Version : EXO-7.54.0

Deployed Jul 22, 2021

The latest release EXO-7.54.0 was deployed Jul 22, 2021, please click on the link to view an overview of recent System changes

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060205 - Working Capital

Borrower :

Claim Application

Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Done	Application Section
✓	Participants
▶	Loan Information
	Business Structure Information
	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Loan Information

General Information:

Reason for Claim:

- ☐ Bankruptcy
- ☐ Business Closed
- ☐ Cashflow
- ☐ Dispute
- ☐ Diversion of Funds
- ☐ Economy
- ☐ Export-Import Restrictions
- ☐ Non Acceptance
- ☐ Political Event
- ☐ Transfer
- ☐ Other

Describe reason for claim (optional):

Fill in requested Loan Information.

Loan Information :

Loan Type:	Transaction Sepcific
Loan Approved Date (mm/dd/yyyy):	
Loan Approved Amount:	$0.00
Final Disbursement Date:	
Default Date (mm/dd/yyyy):	
Actual Date of Last Disbursement to Borrower (mm/dd/yyyy):	
If applicable,last renewal date (mm/dd/yyyy):	
Is there a PEFCO Assignment?	○ Yes ◉ No
If yes, PEFCO Assignment Date (mm/dd/yyyy):	
Is Transaction Approved under Fast Track?	○ Yes ◉ No
Is this Transaction under the City State Program?	○ Yes ◉ No
Claim Filing Extension Authorized?	○ Yes ◉ No
If yes, please attach the Extension Authorization under the "Documentation and Comments" Section	
Has Transaction been Rescheduled?	○ Yes ◉ No
Did EXIM bank Approve the Rescheduling?	○ Yes ◉ No
Is Delegated Authority?	◉ Yes ○ No
Lender MGA #:	
Lender DA #:	
Lender FA #:	

Continue to fill in requested Loan Information.

Loan Type:

Is there a Domestic Line?	○ Yes ◉ No
Domestic Line Amount:	$
Current Outstanding Amount of Domestic Line:	$
Is Domestic Line Current?	○ Yes ○ No ◉ N/A
Is Domestic Line Collateralized?	○ Yes ○ No ◉ N/A
Is there Cross Collateralization?	○ Yes ○ No ◉ N/A
Approved Collateral:	
Advanced Rate of Collateral Inventory:	%
Advanced Rate of Collateral Receivables:	%
Advanced Rate of Other Collateral:	%
Does Bank have any other Collateral for the Uncovered Portion?	○ Yes ◉ No
If yes, What is the Collateral?	
Estimated Net Market Value of Remaining Collateral:	$

Loan Insurance:

Is there a Related Insurance Policy from EXIM Bank?	○ Yes ○ No
Is there a Related Insurance Policy from another Insuror?	○ Yes ○ No
EXIM/Other Insuror Policy Number:	

If Insuror is other than EXIM, please use the Participants Section to add the Insuror to the Application.

Back | Save and Continue

Continue to fill in Loan Information. Click Save and Continue when complete.

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060205 - Working Capital

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Borrower :

Business Structure

Business Structure of Borrower: -Select Buyer Type-
Business Type: -Select Buyer Business Type-
Status of Operation : -Select Buyer Operation Status -

Goods and Services :

The following goods and services are associated to this transaction. Please remove any item and/or enter additional items in the text box provided below.

Select	Supply Contract Ref	SIC Code	NAICS	Product Description	Exporter	Supplier
☐		3542	CONVERT - Machine Tool (Metal Forming Types) Manufacturing	METAL FORMING EQUIPMENT		

Products :

Back | Save and Continue

Done	Application Section
✓	Participants
✓	Loan Information
▶	Business Structure Information
	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

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Complete Business Structure of Borrower, Business Type and Status of Operation by selecting an option from the dropdown list. For Goods and Services, click on Select or if Product is not listed add product description to the text box. Click on Save and Continue.

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060205 - Working Capital

Borrower

Click on Add New Note.

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Schedule of Notes

The following Note information has been entered. Please use the **"Add New Note"** button to enter Note information. For any Note thats already saved, use the **"Modify"** link to update and **"Remove"** link to delete the information.

No Notes available.

Back | Add New Note | Save and Continue

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
▶	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

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Borrower :

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Claim - Schedule of Notes - Notes & Activity Details

Use the below form to modify note and advance information and click **"Update Note"**. Enter activity information and click **"A"** to build list of activity for this note. Click **"Done"** to go back to list of notes screen. Click **"X"** to delete the activity. Click **"Save Activities & Continue"** to modify activity information.

Note Details

* Note Number:		Note Date:	(mm/dd/yyyy)
		Owner of the Note:	--Select Owner --
Coverage %:			
* Note Amount:	$		
Frequency of Payment :	-Select Frequency -	Method of Calculation :	- Select Method -
First Principal Due Date:	(mm/dd/yyyy)		
First Interest Due Date:	(mm/dd/yyyy)		
Interest Rate Type:	-Select Interest Rate -	Interest Rate:	%
Interest Rate Basis:		Date Interest Paid Through:	(mm/dd/yyyy)
Date of Facility Fee:	(mm/dd/yyyy)		

Cancel | Save Note

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
▶	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Complete Note Details and click on Save Note.

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Borrower :

Claim Application
Filing Instructions | Claim Summary

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Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
▶	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Claim - Schedule of Notes - Notes & Activity Details

Use the below form to modify note and advance information and click **"Update Note"**. Enter activity information and click **"A"** to build list of activity for this note. Click **"Done"** to go back to list of notes screen. Click **"X"** to delete the activity. Click **"Save Activities & Continue"** to modify activity information.

Check "Interest Calculation Grid" for 360/360 calculation verification

Note Details

* Note Number:	1	Note Date:	08/01/2020 (mm/dd/yyyy)
		Owner of the Note:	CLAIMANT
Coverage %:	90		
* Note Amount:	$ 100.00		
Frequency of Payment :	Monthly	Method of Calculation :	360/360 Days
First Principal Due Date:	09/01/2020 (mm/dd/yyyy)		
First Interest Due Date:	09/01/2020 (mm/dd/yyyy)		
Interest Rate Type:	Fixed	Interest Rate:	2.00 %
Interest Rate Basis:	prime	Date Interest Paid Through:	07/01/2021 (mm/dd/yyyy)
Date of Facility Fee:	08/08/2020 (mm/dd/yyyy)		

Total Advance / Principal Outstanding	Last Principal Repayment Date (mm/dd/yyyy)	Date Interest Paid Through (mm/dd/yyyy)	Unpaid Accrued Interest	Enforcement Costs Claimed	Collateral Protection Costs Claimed
100	07/01/2021	07/01/2020			

Update Note

Interest Calculation Grid:

Principal Outstanding Amount	Principal Received After Claim	Interest From Date (mm/dd/yyyy)	Interest To Date (mm/dd/yyyy)	# of days	Interest rate	Interest Payable Amount	Interest Payment Received after Claim	Action
								A X
Sub-Total:	0.00			0		0.00	0.00	

Interest for Payment: 0.00

Cancel | Save Activities & Continue

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Continue completing Note Details and Interest Calculation Grid. Click on Save Activities & Continue when complete.

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Borrower :

Claim Application
Filing Instructions | Claim Summary

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Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
▶✓	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Schedule of Notes

The following Note information has been entered. Please use the **"Add New Note"** button to enter Note information. For any Note thats already saved, use the **"Modify"** link to update and **"Remove"** link to delete the information.

Note Number: 1 Dated: 08/01/2020 Loan Number: Modify | Remove

		Owner of the Note:			
Coverage %:	90				
Note Amount:	$100.00	Frequency of Payment:	Monthly		
First Principal Due Date:	09/01/2020	Method of Calculation:	360/360 Days		
First Interest Due Date:	09/01/2020				
Interest Rate Type:	Fixed	Interest Rate:	2.00%	Interest Rate Basis:	prime
Date of Facility Fee:	08/08/2020	Date Interest Paid Through:	07/01/2021		

Total Advance / Principal Outstanding	Last Principal Repayment Date	Date Interest Paid Through	Unpaid Accrued Interest	Enforcement Costs Claimed	Collateral Protection Costs Claimed
$100.00	07/01/2021	07/01/2020			

Interest Calculation Grid:

Principal Outstanding Amount	Principal Received After Claim	Interest From Date (mm/dd/yyyy)	Interest To Date (mm/dd/yyyy)	# of days	Interest rate	Interest Payable Amount	Interest Payment Received after Claim
$100.00							
$100.00							
$100.00							
$100.00							
$100.00							
$100.00							
Sub-Totals:	**$0.00**			0		$0.00	$0.00

Interest For Payment: $0.00

Back | Add New Note | Save and Continue

Verify information entered, if any updates need to be made, click on Modify.

If no changes are required, click on Save and Continue.

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060205 - Working Capital

Borrower :

Claim Application

Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Claim - Estimated Eligible Loss

Total Advance/Principal Outstanding:	$100.00
(-) Principal Repayment:	$0.00
Principal Claimed:	$100.00
(Principal Claimed X 90 %. Guarantee Coverage) = **Eligible Principal (a):**	$90.00
(Enforcement Costs X 90% Guarantee Coverage) = **Eligible Enforcement Cost (b):**	$0.00
(Coll. Protection Costs X 90% Guarantee Coverage) = **Eligible Collateral Protection Cost (c):**	$0.00
Unpaid Accrued Interest (d):	$0.00
(a) + (b) + (c) + (d) = **Total Estimated Claimed at Date of Filing:**	$90.00

Back | Save and Continue

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
✓	Schedule of Notes
▶	Calculation of Estimated Eligible Loss
	Check List
	Documentation and Comments
	Submit

Review the Estimated Eligible Loss page. Click Save and Continue if correct.

If changes need to be made, click the Back button and make corrections.

060205 - Working Capital

Borrower :

Claim Application

Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Lender's Checklist and Certification

Complete the following Checklist

No.	Item	
1.	Disbursements were made after receipt of a borrowing base certificate and a copy of the export orders or for revolving loans a quarterly written summary of the export orders.	○ Yes ○ No (Add Comments below)
2.	Disbursements were made prior to the final disbursement date.	○ Yes ○ No (Add Comments below)
3.	The borrower was current under the Working Capital line at time of disbursement(s).	○ Yes ○ No (Add Comments below)
4.	All disbursements under the Working Capital line were less than or equal to the borrowing base (net of reserves for letters of credit, or allowed over advances, unless as allowed in the Master Guarantee Agreement).	○ Yes ○ No (Add Comments below)
5.	Disbursements were made in agreement with the conditions and prohibitions stated in both the Loan Authorization Agreement, the Borrower Agreement, and the Master Guarantee Agreement.	○ Yes ○ No (Add Comments below)

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
✓	Schedule of Notes
	Calculation of Estimated Eligible Loss
▶	Check List
	Documentation and Comments
	Submit

Complete all questions on the Checklist. Click on Save and Continue when complete.

060205 - Working Capital

Borrower :

Claim Application

Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Claim - Documentation and Comments

Please attach all 'Required Documentation' and any other documentation as applicable. Documentation may also be sent directly to EXIM Bank by courier immediately after you have submitted this claim, in which case you should check the 'Will Follow' box. Multiple documents of each type may be required. The system allows for multiple uploads per document type. If a document type does not apply to your claim, indicate 'Not Applicable'.

Important:

- When submitting documentation, you **must** group each claimed invoice with the appropriate purchase order and shipping document.
- you **must** download, print, sign and attached the Certifications of Insured . Your claim will not be processed until this document is received.
- You may have the option to download, complete, and attach the Release and Assignment form with your claim submission (the Release will operate upon negotiation of a claim payment). This will expedite your claim payment in the event of claim approval as a completed Release will be required prior to any claim payment.

Use **'Remove'** and **'View'** links to delete or view an uploaded document. After all documents are uploaded, click **'Save & Continue'**. Please provide all applicable documents to avoid processing delays.

Attached Documentation
Nothing found to display.

Documentation

Document Type	Disposition	Date (mm/dd /yyyy)	File	Action
Demand Letter to Borrower	○ Attached ○ Will Follow ○ Do Not Have ○ Not Applicable		Browse... No file selected.	Save
Demand Letter to Guarantor(s)	○ Attached ○ Will Follow ○ Do Not Have ○ Not Applicable		Browse... No file selected.	Save

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
✓	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
▶	Documentation and Comments
	Submit

Upload required Documentation and click on Save and Continue when complete.

Optionally, add any comments you wish to make regarding the claim, including a summary of the events leading upto to this claim.

Characters remaining: 4000 (Maximum 4000 characters)

Please provide any details of the Working Capital Facility that are relevant to the claim. Click Save and Continue when complete.

Back | Save and Continue

After Uploading all required Documents, please provide your comments of all events leading to the claim filing.

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060205 - Working Capital

Borrower :

Claim Application
Filing Instructions | Claim Summary

OMB No. 3048-0035, Expires 07/31/2017

Claim - Submit

Please click **'Submit Claim'** to complete the claim filing process. You can also review and print the Claim Summary prior to submission.

For any questions on the Claim filing process, please contact EXIM Bank at the address below:
Export Import Bank of the United States - Asset Management Division
811 Vermont Avenue, NW
Washington, DC 20571
Tel: (202) 565-3600
Fax: (202) 565-3625

Click on Submit Claim

Back | Submit Claim

Done	Application Section
✓	Participants
✓	Loan Information
✓	Business Structure Information
✓	Schedule of Notes
	Calculation of Estimated Eligible Loss
	Check List
✓	Documentation and Comments
▶	Submit

Paperwork Reduction Act:
We estimate it will take you about 1 hour per response, that includes the time it will take to read the instructions, gather the necessary facts and fill out the form. However, you are not required to provide information requested unless a valid OMB control number is displayed on the form. If you have comments or suggestions regarding the above estimate or ways to simplify this form, forward correspondence to EXIM Bank and the Office of Management and Budget, Paperwork Reduction Project, OMB No# 3048-0035 , Washington,

Before clicking on Submit Claim, you can use the Back button to check any previous screens and make any necessary changes. Once finished, click on Submit Claim.

060205 - Working Capital

Claim Application

OMB No. 3048-0035, Expires 07/31/2017

Borrower :

Claim - Tracking Sheet

Thank you for submitting the claim application. You will be notified of the decision once the claim processing and review is complete.

Please print this page for your records and include a copy with any documentation sent to EXIM Bank regarding this application.

Claim Number(s):	G060205-01
Claim Submitted Date:	08/08/2021
Transaction #:	060205 - Working Capital
Insured/Lender:	UNITED STATES
Insured Contact:	
Buyer/Borrower:	

Export Import Bank of the United States - Claims And Recoveries Division
811 Vermont Avenue, NW
Washington, DC 20571
Tel: (202) 565-3600
Fax: (202) 565-3625

Print

You have successfully completed submitting your claim! If you would like a copy of the Claim Tracking Sheet click on Print. It will also be available in your EOL Account page under Pending Claims.