



EOL Disbursement Portal for Letters of Credit

Direct Loans and
Long-term
Guarantees

Credit
Administration



EXPORT-IMPORT BANK
OF THE UNITED STATES

Reducing Risk. Unleashing Opportunity.

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Submitting a New Letter of Credit Request

Login

- Key in User-ID and Password and click on Login



Welcome to EXIM Online

Already a user? Please sign in.

User Id:

Password:

Home Page

- Based on the logged in user privileges, various links shall be displayed
- For Letter of Credit, click on "Request a Letter of Credit Approval" link

Act / Manage Transactions	Monitor Portfolio
Act Apply for a Letter of Interest <i>What's New - Some helpful tips to submit LI applications via EXIM Online</i> Apply for Insurance Policy or Medium-term Guarantee Act on Quote Apply for Issuing Bank Credit Limit (IBCL) Continue a Saved Application Continue a Saved Claim	My Portfolio Pending Applications Pending Claims Insurance In Force/Recently Expired Policies Insurance Policy Assignments Authorized + Non-Operative Guarantees Operative Guarantees Search Portfolio
Manage Amend a Policy or Guarantee Assign Insurance Policy Proceeds Report Shipments Make A Payment Report Overdues File a Claim Request a Disbursement Approval Request a Letter of Credit Approval Maintain Letters of Interest	Miscellaneous Historical Transactions My Company Profile Maintain Broker

Actions

- On the next screen, various Letter of Credit request actions shall be displayed
- Click on “Start a New Letter of Credit Request” link

Letter of Credit Request Actions

Note: Letter of credit processing through EXIM Online is limited to EXIM's guarantee and direct loan programs.

[Start a New Letter of Credit Request](#)

[Continue a Saved New Letter of Credit Request](#)

[Start or Continue Letter of Credit Amendment Request](#)

All Transactions

- On the next screen, associated transactions displayed
- User to click on the transaction number to initiate a new Letter of Credit request

New Letter of Credit Request									
One item found.							Download as: CSV Excel XML PDF		
1							Items per page: 10 25 50 100		
Transaction #	Agreement Type	Transaction Type	Operative Date	Amount Authorized	Amount Utilized	Amount Undisbursed	Foreign Currency	Amount Authorized (FC)	Amount Undisbursed (FC)
[Redacted]	LT Guarantee - Euro	Standard Guarantee	09/02/2015	\$49,964,959.39	\$11,254,054.46	\$11,405,308.06	EUR	EUR 47,127,820.50	EUR 14,630,957.40

Submission

- User shall be navigated to the submission form screen
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button

Letter of Credit - Submission

To submit a Letter Of Credit Request, please identify a contact and complete the below information. If you choose not to submit the Request at this time, press "Save" so the information can be retrieved at a later point. If the Request is complete, press "Submit Request".

Transaction Number:		Email ID:	
Bank Name:		Beneficiary Name:	
LC Number:		LC Expiry Date:	mm/dd/yyyy
LC Amount:		FC Amount:	(EUR)

Required Documents

There are two document upload options for each Letter of Credit: either (1) upload individual Letter of Credit documents grouped according to specific document categories to be matched to entries on the Letter of Credit or (2) upload a complete Letter of Credit Request Package.

Letter of Credit Request Package

Select Files

Comments:

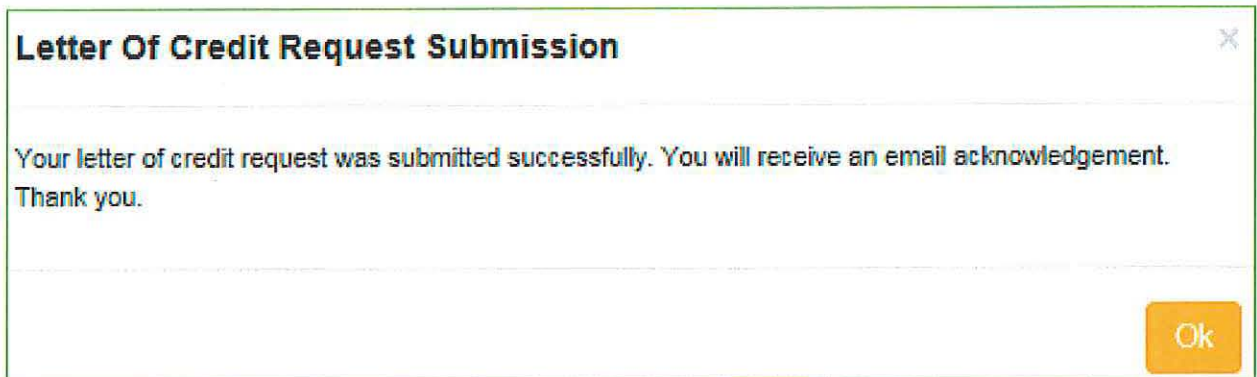
3800 Characters Remaining

Save

Submit Request

Submission Message

- Below message shall be displayed after Successful Request Submission



Continuing a Saved New Letter of Credit Request

Actions

- On the Actions screen, click on “Continue a Saved New Letter of Credit Request” link

Letter of Credit Request Actions

Note: Letter of credit processing through EXIM Online is limited to EXIM's guarantee and direct loan programs.

[Start a New Letter of Credit Request](#)

[Continue a Saved New Letter of Credit Request](#)

[Start or Continue Letter of Credit Amendment Request](#)

Saved Requests Search

- All saved requests shall be displayed on the next screen
- User chooses and clicks on the last saved “date and time” stamp link

Letter of Credit Request Search

One item found.

1 Items per page: [10](#) [25](#) [50](#) [100](#)

Last Saved	Transaction Number	LC Number	Agreement Type	LC Amount	Expiry Date	Status Date	Foreign Currency	Action
2018-10-24 11:51:06.0			LT Guarantee - Euro	\$0.00		10/24/2018 11:51:06	Yes	Remove

Submission

- User shall be navigated to the submission form screen where last saved data displayed
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on "Submit Request" button

Letter of Credit - Submission

To submit a Letter Of Credit Request, please identify a contact and complete the below information. If you choose not to submit the Request at this time, press "Save" so the information can be retrieved at a later point. If the Request is complete, press "Submit Request".

Transaction Number:		Email ID:	
Bank Name:		Beneficiary Name:	
LC Number:		LC Expiry Date:	mm/dd/yyyy
LC Amount:		FC Amount:	(EUR)

Required Documents

There are two document upload options for each Letter of Credit: either (1) upload individual Letter of Credit documents grouped according to specific document categories to be matched to entries on the Letter of Credit or (2) upload a complete Letter of Credit Request Package.

Letter of Credit Request Package

Select Files

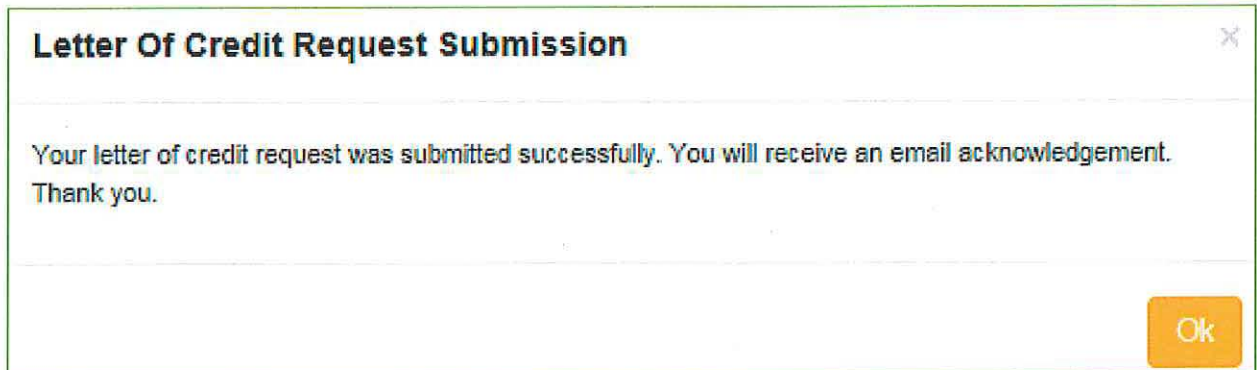
Comments:

3600 Characters Remaining

SaveSubmit Request

Submission Message

- Below message shall be displayed after Successful Request Submission



Submitting New Letter of Credit – Amendment Request

Actions

- On the Actions screen, click on “Start or Continue Letter of Credit Amendment Request” link

Letter of Credit Request Actions

Note: Letter of credit processing through EXIM Online is limited to EXIM's guarantee and direct loan programs.

[Start a New Letter of Credit Request](#)

[Continue a Saved New Letter of Credit Request](#)

[Start or Continue Letter of Credit Amendment Request](#)

Amendment Transactions

- All the existing and approved Letter of Credit requests shall be displayed on the next screen
- User has to choose and clicks “Amend” link or last saved “date and time” stamp link

Approved Letters of Credit

4 items found, displaying all items. Download as: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

1 Items per page: [10](#) [25](#) [50](#) [100](#)

Transaction #	LC Number	LC Bank	LC Beneficiary	Amount Requested	Amount Approved	Expiry Date	Approve Date	Loan Type	Foreign Currency	Action
08240	R-088240-01	[REDACTED]	Ministry Of Economy Planning And Regional Development Of The Republic Of Cameroon	\$6,615.00	\$6,615.00	03/16/2018	08/17/2018	Guarantee	EUR	Amend
08240	SG 32345	[REDACTED]	[REDACTED]	\$120.00	\$120.00	08/31/2018	08/27/2018	Guarantee	EUR	Amend
08240	EXIMWF10004	[REDACTED]	[REDACTED]	\$1,000.00	\$1,000.00	09/01/2018	08/31/2018	Guarantee	EUR	Amend
08240	SGF00356	[REDACTED]	[REDACTED]	\$700.00	\$800.00	09/01/2018	09/07/2018	Guarantee	EUR	Amend

Continue Saved Letter of Credit Amendments

2 items found, displaying all items. Download as: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

1 Items per page: [10](#) [25](#) [50](#) [100](#)

Last Saved	Transaction #	LC Number	LC Bank	LC Beneficiary	Amount Requested	Expiry Date	Loan Type	Foreign Currency	Action
2018-08-30 23:30:27.0	08240	R-088240-02	[REDACTED]	[REDACTED]	\$3,000.00	03/31/2018	Guarantee	EUR	Remove
2018-08-28 10:35:07.0	08240	2	[REDACTED]	[REDACTED]	\$2,000.00	02/01/2019	Guarantee	EUR	Remove

Amendment Submission Screen

- User shall be navigated to the Letter of Credit – Amendment submission form screen
- Latest Approved Letter of Credit details shall be displayed
- All the mandatory fields are highlighted with red border lines
- Submit button shall be enabled after filling all the mandatory fields
- User can upload all the supporting documents and provide comments
- Click on “Submit Request” button

Letter Of Credit Amendment Submission

To submit a Letter Of Credit amendment request, please update all the fields as applicable per amendment request. If you choose not to submit the Request at this time, press "Save" so the information can be retrieved at a later point. If the Request is complete, press "Submit Request".

Transaction Number	[REDACTED]	Email ID	[REDACTED]
Bank Name	[REDACTED]	Beneficiary Name	[REDACTED]
LC Number	R-088240-01	LC Expiry Date	03/16/2018
LC Amount		FC Amount	(EUR)
Bank Name Update ☐	[REDACTED]	Beneficiary Name Update ☐	[REDACTED]
LC Number	R-088240-01	LC Expiry Date:	03/16/2018
LC Amount		FC Amount	(EUR)

Supporting Documentation

Letter of Credit Request Amer ▼ Select Files

Comments

3800 Characters Remaining

Back Save Submit Request

Submission Message

- Below message shall be displayed after Successful Request Submission

